

To: All Members of the EXECUTIVE

When calling please ask for:

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Date: 20 February 2015

Membership of the Executive

Cllr Robert Knowles (Chairman)
Cllr Julia Potts (Vice Chairman)
Cllr Brian Adams
Cllr Carole King
Cllr Tom Martin

Cllr Donal O'Neill
Cllr Stefan Reynolds
Cllr Stewart Stennett
Cllr Adam Taylor-Smith
Cllr Simon Thornton

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 3 MARCH 2015

TIME: 6.45 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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This meeting will be webcast from the conclusion of Informal Question Time and can be viewed by visiting www.waverley.gov.uk



INVESTOR IN PEOPLE



NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Chairman to receive any informal questions from members of the public, for a maximum of 15 minutes.

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 3 February 2015 (which have been laid on the table for half-an-hour before the meeting).

2. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

5. **FORWARD PROGRAMME - MARCH 2015** (Pages 7 - 12)

To adopt the Executive Forward Programme for the period March 2015 onwards.

6. **BUDGET MANAGEMENT REPORT** (Pages 13 - 42)

[Portfolio Holder: Councillor Julia Potts]
[Wards Affected: All Waverley Wards]

The report provides a projection of the expenditure and income position for the 2014/15 Budget compared with the approved budget for the General Fund and the Housing Revenue Account. The projection is based on the position to date.

Recommendation

It is recommended that the Executive notes the report and gives approval to

- 1. a virement of £50,000 from additional Planning Income to cover temporary Staff required to assist with planning applications (detailed in paragraph 2.4);**

Conservation Area (CA) of Ockford Road (this document also includes changes to the Conservation Area boundary). The long term objective is that the appraisal will be adopted as a material consideration and used in the determination of any application for planning permission and listed building consent.

In addition, the report seeks to gain authorisation to undertake a formal public consultation to amend the Milford Conservation Area boundary.

Recommendation

It is recommended that the Executive approves the draft CAA for Ockford Road and the proposed amendments to the Milford CA for the purposes of public consultation.

9. SERVICE PLAN ACTION PLANS 2015/2016 (Pages 115 - 176)

[Portfolio Holder: Councillor Julia Potts]

[Wards Affected: All Waverley Wards]

The report presents the draft Service Plans for all of the Council's services for 2015/16. The Plans set out strategic actions for each service, delivering the Council's corporate priorities for 2015/16. A special joint meeting of the Overview and Scrutiny Committees took place on 19 January 2015 to allow Members to receive short presentations from each Head of Service regarding the main elements of their plan and to make any observations on the plans to the Executive. The observations are set out at the end of the report.

Recommendation

It is recommended that

- 1. the Joint Overview and Scrutiny Committee be thanked for its observations; and**
- 2. the Service Plan Action Plans for 2015-16 be endorsed.**

10. ECONOMIC STRATEGY FOR WAVERLEY (Pages 177 - 206)

[Portfolio Holder: Councillor Adam Taylor-Smith]

[Wards Affected: All Waverley Wards]

The report sets out a new Economic Strategy for Waverley drawing on latest economic data and views of key stakeholders. Once formally adopted, Waverley's Economic Strategy will form a key source document for the development of the new Local Plan. In particular it will help inform the Employment Land Review and the scale of housing development necessary to meet business needs and sustain the on-going development of Waverley's economy.

Waverley Borough Council has long recognised the importance of Waverley's economy and the key part played by local businesses in the wider success of the borough. There is also a well established link between rates of

employment and improved health and wellbeing outcomes. As a result the Council has invested in a range of initiatives to support new and existing businesses which are detailed in this report.

Overall the Strategy highlights the considerable strengths of Waverley's economy including very high skill levels in the local working population, very high employment levels, and the number and diversity of small businesses in the borough.

Given the relatively high cost of housing in the borough, the strategy also highlights the importance of the Council's continued commitment to affordable housing as a way of securing key workers into essential roles within the borough such as nurses, teachers and care workers.

Recommendation

It is recommended that the Executive approves the Economic Strategy.

11. **RE-EMPLOYMENT POLICY** (Pages 207 - 210)

[Portfolio Holder: Councillor Robert Knowles]
[Wards Affected: All Waverley Wards]

The purpose of the report is to ask the Executive to recommend the re-employment Policy to the Council for adoption.

Recommendation

It is recommended to the Council that the Re-employment Policy be agreed and adopted.

12. **CALENDAR OF MEETINGS 2015/16** (Pages 211 - 212)

In order to allow more time from the elections to the first meetings of the Council year a few slightly amendments have been made to the calendar of meetings in May and June. Members are asked to consider the amended Calendar of Meetings for the Council year 2015/16.

Recommendation

It is recommended that the Calendar of Meetings for 2015/16 be approved.

13. **EXECUTIVE DIRECTOR'S ACTIONS**

To note the following action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting:

i. Council Offices Urgent Works

As a result of heightened national security threat for all public buildings, to authorise urgent security works carried out to the Council's Central

Offices to provide protection for the building and building users by the installation of protective barrier posts. The cost of these works being £18,300 to be met by a virement from savings in the overall General Fund Capital Programme for 2014/15.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

15. PROPERTY MATTERS - WEYHILL (Pages 213 - 216)
[Portfolio Holder: Councillor Carole King]

To consider the (Exempt) report attached.

16. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
Emma McQuillan, Democratic Services Manager, on 01483 523351 or
by email at emma.mcquillan@waverley.gov.uk**

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